

# INSTRUCTIONS FOR CALIFORNIA LIVESCAN 2025

## Camp Ronald McDonald for Good Times

1. Print out and complete 'Request for LiveScan' document.

**\*\*You MUST fill in this form with the highlighted information. If you find we did not provide information for a field on the form, this means that information is *not needed*.**

**ORI (code assigned by DOJ):** A8553

**Authorized Applicant Type:** Volunteer

**Type of License/Certification/Permit:** Volunteer

**Agency Authorized to Receive Criminal Record Information:** Ronald McDonald

House Charities of So. Cal (RMHCSC)

**Mail Code:** 14000

**Street Address:** 4560 Fountain Avenue

**Contact Name:** Jessica Rosa

**City:** Los Angeles

**State:** CA

**Zip Code:** 90029

**Contact Telephone Number:** (323) 644-3018

### **\*\*FILL IN YOUR PERSONAL INFORMATION\*\***

**Level of Service:** Select boxes for DOJ & FBI

2. Follow [THIS LINK](#) to schedule your LiveScan at a location nearest to you! Plan to call, schedule, and inquire about accurate pricing for your location of choice. ***Read top of webpage for info on what BRN is and why to avoid locations that require BRN. We do NOT have accounts established at any of these locations***
3. Remember to bring the completed and printed form with you, your ID, and payment to your LiveScan appointment.  
**\*\* Camp does not cover the cost of LiveScan, however, we do not want the cost of the LiveScan to be a hindrance to your volunteerism. If you need to be reimbursed, simply email your receipt along with your completed LiveScan form to [hoshana@rmhsc.org](mailto:hoshana@rmhsc.org)**
4. You should receive copies of your form at your LiveScan location. **Make sure to save one copy for yourself! You will need to scan this and send us a copy!**

Give yourself a high-five – YOU DID IT! By getting your LiveScan done, you're helping make Camp a safe, magical place for our kiddos. Thank you for being all-in on the fun, safety, and beautiful memories ahead! We are so grateful for you!

What are your questions? Email Hanna at [hoshana@rmhsc.org](mailto:hoshana@rmhsc.org) or call 323-644-3004.