



ROOM REQUEST FORM

Please complete entire form and fax to: Room Operations @ 323-663-8550

General Information:

Date of Request: _____ **Returning Family?** _____

Patient's Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Patient's Date of Birth: _____ **Sex:** Male Female

Accompanying Parent or Guardian Last Name: _____ **First Name:** _____

Home Address: # and Street _____ **Apt:** _____ **City:** _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Cell Phone:** _____ **Other phone** _____ **(Please specify)**

Medical Information: (Please check all that apply)

Diagnosis: _____ **Other Diagnosis:** _____ (Please specify)

Hospital: _____ **Other:** _____ (Please specify)

Referred By: Name: _____ **Phone:** _____ **Email:** _____ (Required)

Title of the referring Person: _____ **Other :** _____ (Please specify)

Method of Payment

Sponsor Agency: _____ **Contact Person:** _____ **Phone()** _____

Request Information

Arrival Date: _____ **Estimated Departure Date:** _____

Total number of individuals staying at the house: (Maximum 4 to a suite) **No of Adults:** _____ **No of Children:** _____

Wheelchair accessible room required? _____ Smoking area required? _____

Any other Special Needs: _____

Important Information for Family

Check-in hours: 2:00pm- 8:00pm **Check-out time: 12 noon** **\$20 dollar deposit requested at time of check in.**

MEDICAL INFORMATION RELEASE CONSENT

I hereby give the staff of the Ronald McDonald House Charities of Southern California my permission to request information from and to release information to the staff of the hospital where my child is receiving medical care.

Signature Relationship to Patient Date

***FAMILY MUST CALL 1 DAY IN ADVANCE TO CONFIRM ROOM AVAILABILITY - 323-644-3060**

<u>For office use only:</u>				
Date: _____		(check appropriate box for action taken)		EC: AA A C H O _____
Request confirmed	Request cancelled	No show	No room	Staff signature _____