



## **Trunk or Treat 2024**

### **Volunteer Job Description: Event Support Volunteer**

#### Responsibilities as an Event Support Volunteer:

Will need to complete and turn in proper Volunteer Liability form or online sign up

Will need to meet and check with Volunteer Manager at the start of their shift

- Help escort Trunks to their spot in the event lot
- Help direct foot traffic
- Help pick up trash
- Help relieve Trunk volunteers for bathroom and food break

#### Event Date:

Friday, October 25<sup>th</sup>

#### Volunteer Shifts:

Shift A: 2pm-5pm (20 volunteers needed)

Shift B: 4:30pm-8:30pm (25 volunteers needed)

\*The event is from 5pm-8pm

#### Forms Required:

Volunteer Job Description \*this form

Volunteer Liability Form or digital sign up

#### Event Location:

Orange Police Department (Employee Parking Lot)

1107 N. Batavia Street, Orange CA 92866

#### Important Details:

Volunteers must arrive 15 minutes before their scheduled shift time to check in and get their volunteer assignment. The event is FREE to the public. No smoking or open flames are allowed. No alcoholic beverages. Each volunteer will be responsible for their given task.

Tear-down will begin at 8pm. Event volunteers in Shift B are required to stay until their volunteer shift is over at 8:30pm.

#### Purpose of the Event:

The Ronald McDonald House Orange County Trunk or Treat is a *Friendraiser* for families staying in the House and the surrounding Batavia Street neighbors. The families in the House have children that are away from their own home on Halloween. Trunk or treat is a way for families with critically ill children to get outside on Halloween and have some fun in a safe environment during this stressful time.

I have read and understand the tasks and responsibilities required of me outlined in this job description.

Signature \_\_\_\_\_

Date \_\_\_\_\_